## To send an Interac e-Transfer:

Login to your online or mobile banking at a participating financial institution (for a complete listing: <a href="https://www.interac.ca/en/interac-etransfer/etransfer-participating-fis">www.interac.ca/en/interac-etransfer/etransfer-participating-fis</a>)

- Choose Interac e-Transfer within the Transfer/Payment menu options
- Select a recipient by entering an email address (coveredbridgecreations@gmail.com)
- Fill in the *Interac* e-Transfer information
  - Dollar amount including shipping
  - Account from which to withdraw the funds
  - A security question that only the recipient will know the answer to (send an email to <u>coveredbridgecreations@gmail.com</u> to establish this question/answer)
  - An optional personal message
- Follow the instructions to confirm the information and complete the transfer